



**THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA**
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)
CMA BHAWAN
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Ref. No. G/128/4/2020

2nd April, 2020

NOTIFICATION

Sub: Extension of time for Continuing Education Programme (CEP) Credit Hours for renewal of Certificate of Practice (COP) for the year 2020-21

As per the Guidelines for Mandatory Training for all Members of The Institute under Continuing Education Programme (CEP), it is mandatory for the members holding Certificate of Practice (COP) to undergo minimum mandatory training of 15 hours per year commencing from 1st April to 31st March and 50 hours in a block of 3 years and for members above the age of 65 years it is 7 hours per year and 25 hours in a block of 3 years.

If the COP of members is not renewed for the year 2020-21 due to shortfall in CEP hours, it might cause hardship to those members who thrive exclusively on practice notwithstanding the fact that compliance of prescribed minimum requirement of CEP hours is mandatory for renewal of Certificate of Practice.

In view of the above, it has been decided by the Council of the Institute to grant extension upto 30th June 2020 to complete the requirement of CEP Credit Hours for renewal of COP of the members for the year 2020-21. However, for the CEP hours credited during the period 1st April 2020 to 30th June 2020, members are required to inform whether these CEP hours are to be accounted for the year 2019-20 or for the year 2020-21.

CMA Kaushik Banerjee
Secretary

Distribution:

- 1) Secretary, Professional Development & CPD Committee
- 2) Secretary, Members' Facilities Committee
- 3) All HODs in Headquarters including Delhi Office, Hyderabad Centre of Excellence
- 4) All Regional Councils of the Institute
- 5) All Chapters of the Institute
- 6) IT Dept – for uploading on the website of the Institute
- 7) Secretariat



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