

सत्यमेव जयते

**OFFICE OF THE  
REGISTRAR OF COMPANIES  
MAHARASHTRA, PUNE**

कंपनी रजिस्ट्रार का कार्यालय, पुणे

MINISTRY OF CORPORATE AFFAIRS / कारपोरेट कार्य मंत्रालय

GOVERNMENT OF INDIA / भारत सरकार

पी सी एन टी सी ए ग्रीन बिल्डिंग ब्लॉक A, 1<sup>st</sup> & 2<sup>nd</sup> Floor, Near Akurdi Railway Station, Akurdi, Pune - 411044  
PCN 111A Green Building, BLOCK A, 1<sup>st</sup> & 2<sup>nd</sup> Floor, Near Akurdi Railway Station, Akurdi, Pune - 411044  
Phone: 020 27651375/78 E mail: roc.pune@mahagov.in

No. ROCP/Estt./2020/441

**SPEED POST**

Date: - 6 DEC 2021

To,  
Chairman,  
PUNE CHAPTER OF ICAI  
CMA Bhwan, Lane Number 2, Bhagyoday Colony,  
Hingne Budruk, Karve Nagar, Pune, Maharashtra 411052  
Email: [prasadjoshi03@gmail.com](mailto:prasadjoshi03@gmail.com), [nageshbhagane@gmail.com](mailto:nageshbhagane@gmail.com)

Sub: Engagement of Young Professional scheme in the office of RoC Pune.

Dear Prasad Joshi Ji,

As you may be aware that, the Ministry of Corporate Affairs through its field offices of RD/ROC provides an opportunity for Young Professionals (YPs) (Chartered Accountant/ Cost Accountants/Company Secretaries) to have an internship. During the internship period, the YPs while assisting the officials of the RD/ROC also learn about various functions carried out in the said offices.

2. The terms of engagement for the YP are hereunder: -

- a) YPs with the minimum 2 years of experience post-passing their final examination; candidates with greater experience would be given preference.
- b) Selected candidate shall not practice as Chartered Accountant/Company Secretary or Cost Accountant during the period of their engagement as Professionals.
- c) Consolidated remuneration would be paid of Rs.40, 000/- per month + Rs. 1,000/- as conveyance charges.
- d) All selected candidate will have to provide declaration of fidelity and secrecy certified as prescribed by the Ministry.
- e) The selected YPs would be imparted one-week orientation course before assigning the tasks.
- f) No TA/DA will be given to the candidates for attending the interview.
- g) The services of YPs may be terminated by the Ministry/Regional Directorate by giving 30 days' notice in the case of following eventualities: -
  - i) YP is unable to address the assigned works.

ii) Quality of the work performed is not to satisfaction of the Ministry/Regional Director.

iii) The YP fails in timely achievements of the approved work plan.

iv) The YP is found lacking in honesty and integrity.

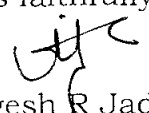
h) The YP may also terminate the engagement by serving a notice period of 30 days or one month remuneration in lieu thereof.

3. In this regards, it is informed that **at present the vacancy for YP to be filled in the office of ROC Pune is 01 (One)** In view of the above, you are requested to kindly disseminate the information regarding the vacancies amongst the members of the institute and also display the same on website of the institute/other communication media.

4. Further, you are requested to kindly send the resumes of interested candidates to this office for onward submission to the Directorate for further processing.

I request you to personally look into the matter and arrange for the candidates for completion of the selection procedure at the earliest.

Yours faithfully,

  
Mangesh R. Jadhav  
Registrar of Companies,  
Maharashtra, Pune

Copy to:  
Sh. Nagesh Bhagane,  
Secretary, PUNE CHAPTER OF ICAI