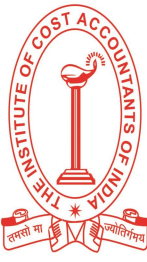


Young Professionals

- 1. No. of Positions** : 04 (Four)
- 2. Mode of Engagement:** On Contract
- 3. Essential Qualification:** Associate member of The Institute of Cost Accountants of India.
- 4. Desirable Qualification:** Degree/Certificate in a relevant discipline with knowledge of in ERP systems will be preferred.
- 5. Desirable Experience :** 3 years of experience in ERP functional modules (HR, Payroll, Finance, Procurement, Recruitment, etc)
- 6. Maximum Age Limit :** 35 years as on 15th June 2025.
- 7. Tenure of Contract :** Initial Period of 11 months. The period of contract may extended based on satisfactory performance & Institute's requirements. The engagement/contract may be terminated at any time by giving 15 days' notice on either side.
- 8. Place of Posting :** Delhi/Kolkata/Noida/Chennai/Mumbai.
- 9. Job Description :**
 - Identify functional, operational, and process-related issues during ERP implementation at RCs and Chapters.
 - Coordinate with the ERP Team for immediate reporting and resolution of issues.
 - Provide functional guidance and handholding to users for effective ERP adoption.
 - Act as a nodal coordination link between the ERP Team and Regional/Chapter offices to facilitate timely corrective actions.
 - Perform any other duties assigned by the Reporting Officer from time to time.



ICMAI
THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA
भारतीय लागत लेखाकार संस्थान
Statutory Body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)



Headquarters:
CMA Bhawan, 3, Institutional Area,
Lodhi Road, New Delhi - 110 003
Phone : +91-11-24622156-57-58
Website : www.icmai.in

10. Consolidated Compensation : Rs. 70,000/- per month.

The above engagements are on full time contractual basis in the Institute. It will not confer any right or privilege whatsoever in any manner for regularization or continuous employment in the Institute.

The personnel are required to attend the Institute regularly on all working days and be guided by the Institute's working hours. They will not be entitled to any paid leave as such but may be allowed two day's leave only per month along with weekly off and approved holiday as per list of the Institute.

- Please apply online at : (Direct Web link on Institute's website)
- Last date of application : 22nd June 2026 till 6 p.m.