



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)
CMA BHAWAN 12, SUDDER STREET, KOLKATA – 700 016

Website: www.icmai.in

Ref. No.:Consultant/ERPNext/1/2025

Date: 30th January 2025

ERP Consultant

No. of Positions	:	One
Place of Posting	:	Delhi. The candidate has to move anywhere in India for official purpose, for which he will be paid TA/DA as per rules of the Institute.
Essential Qualification	:	M. Tech / PhD degree in Computer Science / IT from a reputed University / Institute that is ranked within the top 50 in the NIRF (National Institutional Ranking Framework) in the most recent year. (Qualifications obtained through Distance Education / Learning will not be considered)
Maximum Age Limit	:	Sixty Two Years
Tenure of Contract	:	Two Years
Experience	:	<ul style="list-style-type: none">• Minimum 10 years of relevant work experience in ERP implementation, with a demonstrated track record of successful projects.• Experience in implementing at least three open-source ERP systems in organizations such as Central/State Government entities, Public Sector Undertakings (PSUs), Autonomous Bodies, Educational Institutes or Universities.• In-depth knowledge of ERP software, open-source ERP solutions, and best practices for their deployment in large organizations.
Job Description		1. Gap Analysis Report: <ul style="list-style-type: none">• Present a comprehensive Gap Analysis report to the IT Committee, comparing the expectations of the Institute of Cost Accountants of India (ICMAI) with the capabilities of ERPNext.• Identify any discrepancies and recommend solutions to bridge these gaps. 2. Testing Support:



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	<ul style="list-style-type: none">• Collaborate with the IT team to conduct thorough testing of the ERPNext system, ensuring it meets all functional and technical requirements before the final sign-off.• Assist in identifying bugs, issues or areas requiring optimization during testing phases. <p>3. Implementation Assistance:</p> <ul style="list-style-type: none">• Provide ongoing support to the IT team for the effective implementation of ERPNext across the organization.• Oversee and guide the application of ERPNext to ensure smooth adoption and integration across departments. <p>4. Documentation and Training:</p> <ul style="list-style-type: none">• Ensure comprehensive documentation is prepared including process manuals and training materials for the successful usage of ERPNext.• Facilitate the creation of user-friendly training guides to ensure that all stakeholders understand how to effectively utilize the system.
Consolidated Compensation:	Rs. 1,50,000/- per month

The above engagements are on full time contractual basis in the Institute. It will not confer any right or privilege whatsoever in any manner for regularization or continuous employment in the Institute.

The personnel are required to attend the Institute regularly on all working days and be guided by the Institute's working hours. They will not be entitled to any paid leave as such but may be allowed one day's leave only per month along with weekly off and approved holiday as per list of the Institute.

Last date of application : 20th February 2025 till 6.00 PM
